2020 HEALTH PROFESSIONAL-INVESTIGATOR COMPETITION

GUIDELINES

DEADLINES:
LETTER OF INTENT: February 10, 2020, 4:30 P.M. PT
FULL APPLICATION: April 17, 2020, 4:30 P.M. PT
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1. Preface

The Michael Smith Foundation for Health Research (MSFHR), funded by the Province of British Columbia, is BC’s health research funding agency. MSFHR helps develop, retain and recruit the talented people whose research improves the health of British Columbians, addresses health system priorities, creates jobs and adds to the knowledge economy. Learn more at www.msfhr.org.

2. Purpose

The MSFHR Health Professional-Investigator (HP-I) program is intended to help close the gap between health research and its implementation. It does this by supporting health professionals who are actively involved in patient care to conduct and apply research relevant to health and the health system. The HP-I Program achieves this by contributing to the award recipient’s salary in order to protect time for research, and/or by defraying the cost of research personnel directly associated with the award recipient’s proposed research project, if applicable.

3. Objectives

The specific objectives of this program are to:

- Increase the capability of practicing health professionals to do research that will directly impact patient health and/or the health system.
- Contribute to the continued development of research careers for health professionals.
- Increase the capacity for health professionals to produce and utilize research evidence that informs best practices for health and/or the health system.

4. Award Amount and Duration

The budget envelope for this funding opportunity is $4,500,000, enough to fund at least 10 Health-Professional Investigators over the total term of the award.

The HP-I award provides an initial three years of funding support at $90,000 per annum, with the option to renew the award for an additional two years of support at $90,000 per annum. Award renewal is contingent upon successful review of a renewal application by an external review panel (see Section 10). The award amount is valued in Canadian dollars.

5. Eligibility Requirements

At the time of application, the applicant must:
• Be a clinician, health practitioner, and/or health care provider who is currently in a role in which you make clinical judgments and/or clinical decisions.
  o Applicants who meet the minimal requirements as an eligible health professional in name, but do not make clinical judgments and/or clinical decisions that directly impact patients and/or patient care (i.e., all time devoted to administration, teaching and/or research) are not eligible.

• Have a level of research training and/or experience appropriate for the proposed research.
  o Applicants will be required to describe their past and/or current research activities, and any research training (formal or experiential) they have undertaken.

  Note: Applicants with no evidence of a research track record will be at a significant disadvantage in the award competition.

• Hold an appointment at, or have a commitment for an appointment from a BC institution allowing the individual to engage in independent research activities that conform to the institutional requirements for the conduct of research, to hold peer reviewed funding, and to publish their research results.

• Be based in BC and affiliated with a BC host institution\(^1\) that has a signed memorandum of understanding\(^2\) with MSFHR to administer the award funds for the duration of the award.

• Commit to spending at least 50 percent of their time (equivalent to 20 hours per week) conducting research for the duration of the award.

• Not have applied for a 2020 Scholar award.

• Not currently hold, or have previously held an MSFHR Health Professional-Investigator or Scholar award, or currently hold an MSFHR Innovation to Commercialization award.

Applicant Streams

New for the 2020 competition, two separate applicant streams have been introduced, which will be evaluated independently from one another: a physician stream and a non-physician stream. Applicants must select the most applicable stream according to the additional criteria below.

Only one stream can be selected per application. In addition to the overall program eligibility criteria described above:

Physician stream applicants must:

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\(^1\) The host institution is the institution where the research project is being conducted and that provides the majority of resources to support the project (e.g. infrastructure, human resources, administration, etc.). The selected host institution will be responsible for administering the award funds.

\(^2\) In order for host institutions to administer MSFHR awards, they must have a valid memorandum of understanding with MSFHR. A list of host institutions with valid memorandum of understandings can be found at [www.msfhr.org/sites/default/files/MOU_List.pdf](http://www.msfhr.org/sites/default/files/MOU_List.pdf).
• Be a member of the following regulated health professions as recognized by the BC Health Regulators: physician, dental surgeon or podiatric surgeon.

• Hold a valid license to practice in BC, and be a member in good standing of the appropriate regulatory college.

• Hold a medical doctorate, or equivalent (e.g., MD, DDS, DPM, etc.).

Non-physician stream applicants must:

• Be a member of a regulated health profession, as recognized by the BC Health Professions Act, (excluding physicians and surgeons) with a valid license to practice in BC, and a member in good standing of the appropriate regulatory college, OR belong to a health profession requiring board certification, and be a member in good standing of its respective provincial or national certification body.

• Hold a minimum of a Bachelor’s degree, or equivalent.

MSFHR reserves the right to declare applications ineligible.

6. Knowledge Translation

MSFHR requires all applicants to include knowledge translation (KT) activities in their research project. KT is the broad range of activities meant to improve the use of health research evidence in practice, policy, and further research.

KT-related activities must be embedded within the research proposal through, for example, research user engagement, research dissemination, and/or research uptake activities.

KT activities should be determined based on their appropriateness given the type of research, expected findings, and target audience. As the purpose of the award is to generate research knowledge that will influence and improve patient care, applicants should be prepared to demonstrate how their work can be embedded in a practice setting in order to be taken up by research users who will utilize it, i.e., health care providers and patients.

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3 A list of regulated health professions and their respective regulatory colleges can be found at http://bchealthregulators.ca/index.php/sample-page/about/who-are-regulated-health-professionals.

4 Individuals must be board-certified or board-eligible.

5 Research users are the target audience(s) of research evidence. Research users are experts on their needs, environment and local context. Including research users as members of the research team will ideally result in more relevant research evidence and an increased likelihood of its use for the purpose of making informed decisions about health policies, programs and/or practices. A research user may include, but is not limited to, other researchers, policy makers, health care practitioners, decision makers, health care administrators, educators, patient user group, or health charity, and the public. [Adapted from Canadian Institutes of Health Research’s ‘Guide to Knowledge Translation Planning at CIHR: Integrated and End-of-Grant Approaches’. www.cihr-irsc.gc.ca/e/45321.html. Accessed September, 2019].
Applicants are strongly encouraged to engage research users throughout the research process. For more information about KT and how to embed it within your specific area of health research, use the following links:

- Health Research Theme 1 (Biomedical)
- Health Research Theme 2 (Clinical)
- Health Research Theme 3 (Health Services Research)
- Health Research Theme 4 (Population Health)

If you would like to assess your KT skills, learn more about KT competencies and find resources on incorporating KT into your application, check out KT Pathways. For additional resources on KT in health research, please visit the MSFHR KT page on our website or contact the MSFHR KT unit at KT@msfhr.org.

**KT Science**
Applicants may submit a program of research that is fully focused on KT science; these will be evaluated against set KT Science Evaluation Criteria in addition to standard HP-I Evaluation Criteria. KT science explores the theories, mechanisms, concepts, and/or methods by which evidence is used in health care practice and policy.

7. **Partnership Awards**

MSFHR partners with other funders to build capacity and fill strategic gaps in health research in BC. By partnering on our competitions, MSFHR and our partners are able to increase the total number of HP-I applications funded. Partnered awards have the added benefit of offering researchers the opportunity to develop relationships with partners and their community of stakeholders. Details regarding potential partners will be available on our website and in MSFHR ApplyNet, MSFHR’s online application portal, in the coming weeks.

There are two ways for applicants to be considered for partnered awards:

- Applicants interested in being considered for partnered awards are encouraged to indicate this preference in MSFHR ApplyNet when completing their full application. Please indicate the partner(s) of interest and how your research aligns with their funding priorities.
- MSFHR uses keywords provided by partners to identify applications that may be relevant to and align with partners’ areas of interest. Applicants are encouraged to review the list of partner keywords that will be available on our website and in MSFHR ApplyNet, and ensure that their Scientific Summary within the application captures at least one of the keywords.
Applications that fulfill the funding criteria for both MSFHR and a partner organization are eligible for a partnered HP-I award. However, only those applications that receive an MSFHR peer review rating of **3.8 or above** will be considered. Funding decisions on partnered awards are based on existing MSFHR policies, confirmed partnership support, and available funding. Financial contributions from MSFHR and its partners are subject to availability of funds and the annual budgetary approvals by both the MSFHR Board of Directors and the partnership organization beyond year one of the award.

8. **Mitacs Accelerate Internships**

MSFHR and [Mitacs](#) are partnering together to provide applicants access to additional funding and training opportunities for graduate students and post-doctorals involved in an HP-I applicant’s program of research.

**Mitacs Accelerate** supports collaborative research between faculty, graduate student or post-doctoral research interns (trainees) and a non-academic partner that has committed to hosting the students and/or fellows for an experiential learning opportunity. Faculty get flexible funding for new collaborations and experiential training for their researchers. Mitacs Accelerate grants start at $15,000 per four-month segment through co-funding with an eligible non-academic partner.

Successful HP-I applicants will have expedited access to Mitacs funding, as Mitacs will recognize the results of the scientific review managed by MSFHR and require only an internal evaluation to confirm eligibility and compliance with Mitacs Accelerate program requirements. Only applicants who are successful in the HP-I competition and who have submitted a Mitacs Accelerate Proposal application (Part 1) are eligible for this expedited review process for additional Mitacs funding.

Applicants interested in benefiting from this additional opportunity must complete a Mitacs Accelerate Proposal application (Part 1) with their HP-I full application. If successful in the HP-I competition, applicants who have submitted a Mitacs Accelerate Proposal application (Part 1) will be asked by Mitacs to complete Part 2 of the application, which requires administrative details on the identity of the intern and the non-academic partner. Part 2 of the application will be reviewed by Mitacs for administrative purposes only.

In order to facilitate these internships, Mitacs must work with interested applicants to determine how best an internship can be integrated into the proposed HP-I research project. Applicants interested in including Mitacs Accelerate internships in their MSFHR HP-I application must contact their regional [Mitacs Business Development](#) representative to learn more about the Mitacs Accelerate program and obtain a Mitacs Accelerate Proposal application (Part 1).

To apply for Mitacs Accelerate funding with your HP-I application, applicants will need to consider the following:

- The number of interns and the length of each internship (the identity of the intern(s) is not necessary at this stage).
• The identification of a non-academic partner organization in Canada where the internship will take place, and that will provide match funding with Mitacs to co-fund the intern.

• Details of the internship project, i.e., the work that the intern will do within the applicant’s program of research, including:
  o Specific objectives
  o Methodologies
  o Timeline (in the form of a Gantt chart)
  o Expected deliverables
  o Benefits to the intern
  o Partner interaction

• The partner’s proposed role in the project, how the partner will benefit from participating, and how the Canadian community will benefit from this research.

Note: If applicants are interested in applying for Mitacs Accelerate internship funding, they must contact the appropriate Mitacs Business Development representative to obtain an application.

9. Commitment from Department/Host Institution

The applicant’s department or host institution must use MSFHR funds to support one or more of the following:

• Salary and benefits of the award recipient.

• Protected time for a minimum of 0.5 FTE (equivalent to 20 hours/week) dedicated to the award recipient’s health research activities, including buy-out time from administrative, teaching and clinical responsibilities.

• Stipends and/or salaries of undergraduate and graduate students, residents, post-doctoral fellows, research assistants, research technicians and statisticians working directly with the award recipient on the proposed research.

The selection of the host institution is based on the institution where the research project is being conducted and that provides the majority of resources to support the project (e.g., infrastructure, human resources, administration, etc.). The selected host institution will be responsible for administering the award funds. Information on how to correctly choose your host institution can be found in Appendix B.

Note: Applicants should communicate with their chosen host institution to verify that they are the appropriate institution for award administration.
Department Head Form

The Department Head Form, which is included as part of the online full application, will provide specific information to the reviewers about the type and level of support the applicant will receive at the departmental and/or institutional level, and how the award will impact their research activities. The department head, or equivalent will be asked to provide the following information on the applicant’s behalf:

- The type and nature of the required appointment:
  - If the applicant currently has, or will have at the time of award, a tenured or tenure-track position with a salary line identified from their institution (excluding clinical earnings), an explanation of how the funds from MSFHR will actually be utilized.
  - If the applicant does not have a position with a salary line identified from their institution, a description of the department’s plan for the applicant’s continued salary and research support (e.g., protected time, infrastructure, etc.) beyond the term of the HP-I award.

- Confirmation of the required amount of protected time for research:
  - If the applicant currently has less than 50 percent protected time for research, an explanation of how the HP-I award will ensure the applicant meets the protected time requirement.
  - If the applicant currently has 50 percent or more protected time for research, an explanation of how the HP-I award will enhance the applicant’s research activities.

- Additional departmental or institutional support available to the applicant.

- Identification of other responsibilities of the applicant (e.g., teaching, clinical work, etc.).

It is important that applicants discuss their intent to apply to the HP-I competition with their department head (or equivalent) well in advance of the full application deadline, and review MSFHR deadline dates and submission process with them.

10. Reporting Requirements and Award Renewal

HP-I award recipients are required to complete annual progress reports and provide their up-to-date Canadian Common CV (CCV) to MSFHR on an annual basis. MSFHR will provide information for these purposes in advance of the reporting deadline.

Near the end of the third year, award recipients will be invited to renew their award for an additional two years of support. Funding support for these additional two years is contingent upon a successful review of a renewal application. Information regarding the renewal process will be made available to award recipients in advance of the end of the third year of the award.
Requirements for the renewal application may include, but are not limited to, a progress report for years one to three, an updated CCV and research plan for years four to five, and a summary of future research directions beyond the period of MSFHR funding, and a financial statement.

Applications for renewal will be evaluated by an external review panel to ensure that award recipients have made sufficient progress in their research project and have met their stated research objectives. Upon approval of the application, the award recipient will be eligible for additional funding for up to two years. Annual reporting to MSFHR will continue to be required for the remainder of the award term. An unsatisfactory evaluation may result in the denial of further funding.

In addition to these annual reporting requirements, award recipients must submit a final report within 30 days following the award end date, and a final financial statement within three months following completion of the award. Any unexpended funds must be returned to MSFHR. MSFHR will provide reporting information for these purposes in advance of the award end date.

MSFHR reserves the right to contact award recipients after the award end date to determine the short and middle-term outcomes and/or impacts of the HP-I award.

Additionally, to inform evaluation and continued improvement of our award programs, award recipients will be invited to provide feedback to MSFHR staff to determine areas of improvement for this funding opportunity.

11. Incentives and Top-Up Funding

Applicants who hold external salary awards at the time of application or at the award start date, or who apply and receive such an award during the period that they hold a HP-I award, are eligible to receive top-up or incentive funding. MSFHR considers a salary award to be external if the award meets all of the conditions below:

1. Is external to BC
2. Is granted through an open competition
3. Is peer reviewed
4. Has a total value of 50 percent or more of the value of the MSFHR HP-I award

The top-up or incentive funding would be available for the duration of the HP-I award or to the end of the external award, whichever comes first.

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6 Inclusive of match-funding from other funding sources, if applicable. Total award value applies to the portion used for salary, i.e., it is not inclusive of other components above and beyond, such as research or travel allowances.
**Example (Top-Up):**

External salary award amount is $60,000. MSFHR HP-I award amount is $90,000. The external salary award amount is more than 50 percent of the HP-I award amount. MSFHR will pay the difference ($30,000) between the other salary award amount and the HP-I award amount so the total sum is $90,000 per year.

**Example (Incentive):**

External salary award amount is $100,000. MSFHR HP-I award amount is $90,000. The external salary award amount is more than the HP-I award amount. MSFHR will provide an incentive award of $15,000 per year.

**12. Review Process**

The HP-I competition consists of a two-stage review process: 1) the Letter of Intent (LOI) and 2) the full application.

All applications will be evaluated via a process that incorporates six principles of peer review: integrity, accountability, transparency, balance, confidentiality and impartiality. For further details, please visit [http://www.msfhr.org/funding/review-process](http://www.msfhr.org/funding/review-process).

**Letter of Intent**

The LOI will be adjudicated. The purpose of this stage is to ensure applicants possess a level of research experience and expertise, and access to mentorship and educational resources that will allow for successful completion of the proposed research project, as well as future success beyond the timeframe of this award. Budgets or CCVs are not required at this stage.

LOIs will be initially screened for eligibility by MSFHR staff, and those that satisfy all eligibility criteria will undergo review by a panel of external reviewers. LOIs will be assessed by applicant stream against a defined set of evaluation criteria in two categories: 1) qualifications and expertise and 2) applicant appropriateness. Review of LOIs will be conducted by an external review panel independent from MSFHR. The score for an LOI application will be sum of the weighted scores for both categories. Applicants will receive the quartile score for their LOI, along with feedback from the panel. Only those applicants whose LOIs are ranked in the top two quartiles for each applicant stream will be invited to submit a full application.
LOI Evaluation Criteria

LOIs for both applicant streams will be assessed against the following criteria:

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications and expertise</td>
<td>60%</td>
</tr>
<tr>
<td>Applicant appropriateness</td>
<td>40%</td>
</tr>
</tbody>
</table>

A full description of the LOI evaluation criteria can be found on our [website](#). Applicants will be informed of the results of the LOI stage in early March 2020.

Full Application

Applications that satisfy all eligibility criteria will undergo review by an external review panel for funding recommendations.

The information presented in the Evaluation Criteria and Rating Scale sections below will be used for the full application review process. All applications will be assessed against a defined set of criteria in three categories within their separate streams: 1) track record, 2) research proposal, and 3) research support and award impact. The overall score for an application will be the sum of the weighted scores for the three categories. To be considered for funding, the application must receive a final score equal to or greater than 3.8.

Evaluation Criteria

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track record</td>
<td>45%</td>
</tr>
<tr>
<td>Research proposal</td>
<td>35%</td>
</tr>
<tr>
<td>Research support and award impact</td>
<td>20%</td>
</tr>
</tbody>
</table>

A full description of the evaluation criteria can be found on our [website](#).
Rating Scale

<table>
<thead>
<tr>
<th>Descriptor</th>
<th>Range</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding</td>
<td>4.5 – 4.9</td>
<td>May be funded (min. score of 3.8)</td>
</tr>
<tr>
<td>Excellent</td>
<td>4.0 – 4.4</td>
<td></td>
</tr>
<tr>
<td>Very good</td>
<td>3.5 – 3.9</td>
<td>Not fundable</td>
</tr>
<tr>
<td>Fair</td>
<td>3.0 – 3.4</td>
<td></td>
</tr>
<tr>
<td>Less than adequate</td>
<td>0 – 2.9</td>
<td></td>
</tr>
</tbody>
</table>

Funding Decision

Following application review, the highest ranked applications from each applicant stream will be identified. MSFHR will aim to have reasonably comparable success rates for each applicant stream. The actual number of awards allocated to each stream will be dependent upon the number of applications received from each stream and the results of peer review; adherence to the 3.8 quality line for funding eligibility will be observed. Applicants will be notified of the outcome of the review process after the review panel meetings and the subsequent approval of the results. There is no appeal process.

Applicants will receive notification of the funding decisions, as well as the reviewers’ comments. A list of successful applicants will be published on MSFHR’s website.

13. Award Start Date and Deferral

Unless otherwise indicated, funding for HP-I awards begin September 1, 2020. Successful applicants must confirm their acceptance of the award within the stipulated time indicated in the award notification package. The start may be deferred up to a maximum of 12 months; if a deferral is required, award recipients must contact MSFHR with the deferral request and obtain approval. The start date must be on the first day of any month and be no later than September 1, 2021. Deferred start dates, once confirmed by MSFHR, cannot be revised.
14. Key Competition Dates

<table>
<thead>
<tr>
<th>Action</th>
<th>Target Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Competition launch</td>
<td>Early January 2020</td>
</tr>
<tr>
<td>LOI deadline</td>
<td>February 10, 2020, 4:30 pm PT</td>
</tr>
<tr>
<td>Anticipated notice of LOI decision</td>
<td>Early March 2020</td>
</tr>
<tr>
<td>Full application deadline (applicant)</td>
<td>April 17, 2020, 4:30 pm PT</td>
</tr>
<tr>
<td>Full application deadline (host institution)</td>
<td>April 24, 2020, 4:30 pm PT</td>
</tr>
<tr>
<td>Anticipated notice of funding decision</td>
<td>Mid-August 2020</td>
</tr>
<tr>
<td>Anticipated start of funding</td>
<td>September 1, 2020</td>
</tr>
</tbody>
</table>

15. How to Apply

The application process is composed of two mandatory stages: submission of a Letter of Intent (LOI) to apply and the full application. Applications must be submitted online through MSFHR ApplyNet, MSFHR’s online grant system. Only successful LOIs will advance to the full application stage.

1. LOI
   - **Deadline: February 10, 2020, 4:30 p.m. PT**
   - Consists of:
     - The LOI Form in MSFHR ApplyNet

2. Full application
   - **Deadline: April 17, 2020, 4:30 p.m. PT**
   - Consists of:
     - The Full Application Form in MSFHR ApplyNet, which includes:
       - Research proposal and associated appendices
       - Full MSFHR CCV (last five years)
       - List of Publications, Patents and Property Rights (full career)
       - Department Head (or equivalent) Form in MSFHR ApplyNet
       - Dean of Faculty Form (if applicable)
       - Budget template in MSFHR ApplyNet
       - Three letters of reference from each category below:

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7 References, charts, figures, tables and photographs only (10 pages max.).
• A previous or current supervisor, or equivalent, who can comment adequately on the applicant’s professional and research experience and achievements
• An expert in the area proposed in the applicant’s research proposal
• A mentor or collaborator
  ▪ Letters of collaboration\(^8\) (if applicable)
  ▪ Mitacs Accelerate Proposal application (Part 1), if applicable

To complete your application, login to or create an MSFHR ApplyNet account and follow the instructions in the MSFHR ApplyNet application form. Ensure that applications are complete and submitted by the MSFHR application deadline. Incomplete or late applications cannot be considered.

**Submission Requirements**

• All steps of the application must be submitted using MSFHR ApplyNet, the Foundation’s online application submission system.
• All documents uploaded onto MSFHR ApplyNet must be in .pdf format. No other formats will be accepted.
• As an applicant, you will be able to access a .pdf copy of the LOI and full application to review the information you have entered.
• It is the applicant’s responsibility to review the .pdf copy of the application prior to submission to ensure that all data entered are complete and accurate. Once an application is submitted to MSFHR, it cannot be modified in any way.

MSFHR reserves the right to declare applications ineligible based on the established criteria.

**Note:** All users (applicants, referees, department head, etc.) using MSFHR ApplyNet for the first time will need to register and create a system account email and password.

**16. Applicant Updates**

MSFHR will accept updates regarding new awards received following the full application deadline (April 17, 2020).

Please email all relevant information, including confirmation of award, to hpi@msfhr.org by May 29, 2020.

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\(^8\) A collaborator is an individual who participates at some point in the overall program of research and may make a significant contribution to the intellectual direction of the research or research-related activity, and who may play a significant role in the conduct of the research or research-related activities.
17. Contact Information

For questions regarding the application and submission process, please contact:

**Shannon Tolleson**
Coordinator, Research Competitions
604.714.2779
hpi@msfhr.org

For more information about the MSFHR ApplyNet system or help with login information, please contact:

**MSFHR Help Desk**
604.714.6609
helpdesk@msfhr.org
Appendix A – Eligible Expenses

The HP-I award provides full or partial salary contributions, inclusive of benefits, to the award recipient or designated individuals directly related to the conduct of the award recipient’s research activities. The HP-I award cannot be used as operating funds.

Eligible Expenses

- Salary and/or benefits of the award recipient
- Stipends and/or salaries of students, post-doctoral fellows, research assistants, technicians, or statisticians directly involved in the research activities of the award recipient
- Salary and/or benefits of personnel who provide teaching or clinical duty (patient care and/or treatment) relief to enable the award recipient to maintain protected time

Ineligible Expenses

- Costs relating to travel
- Costs relating to conference presentations, publications, open-access fees
- General administrative and facility operating costs inherent in managing human resources, finances, supplies, etc. (normally funded by the host institution)
- Costs relating to equipment, materials and supplies

All items not specified should be deemed as non-eligible expenses unless prior approval from MSFHR is received. If the applicant can demonstrate the added value and make a case for an item identified as an ineligible expense, then MSFHR will evaluate the merit of the argument. **Such a case must be made before the expense is incurred.**
Appendix B – Host Institution Selection

Please follow the instructions below to ensure you are choosing the correct host institution. If you have any questions, please connect with the respective contact listed or you can contact MSFHR.

<table>
<thead>
<tr>
<th>Location of research project</th>
<th>Instructions to applicants on selection of host institution</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Authorities</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| First Nations Health Authority (FNHA) | If your research project is being conducted at FNHA, please select FNHA as your host. | Amanda Ward  
Director, Research & Knowledge Exchange  
amanda.ward@fnha.ca |
| Fraser Health (FH)          | If your research project is being conducted at FH, please select FH as your host. | Kate Keetch  
Director, Evaluation & Research Services  
kate.keetch@fraserhealth.ca |
| Interior Health             | If your research project is being conducted at Interior Health, please select Interior Health as your host. | Kim Peake  
Research Navigation & Community Facilitation Lead  
kim.peake@interiorhealth.ca |
| Island Health               | If your research project is being conducted at Island Health, please select Island Health as your host. | Annie Moore  
Research Education & Grant Facilitator  
isabel.moore@viha.ca |
| Northern Health (NH)        | If your research project is being conducted at NH, please select NH as your host. | Tanis Hampe  
Regional Director, Quality & Innovation  
tanis.hampe@northernhealth.ca |
| Provincial Health Services Authority (PHSA)/BC Cancer | If your research project is being conducted at PHSA or its associated sites other than BC Cancer and your paymaster is PHSA, select PHSA as your host and the appropriate site as your Location of Research.  
Note: Details regarding specific IP underdevelopment may impact identification of the host institution. If you have questions, contact your local research manager.  
If your research project is being conducted at BC Cancer and your paymaster is PHSA, | For applicants from BC Children’s and other PHSA programs not listed below:  
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GUIDELINES

2020 HEALTH PROFESSIONAL INVESTIGATOR (HP-I) COMPETITION
<table>
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<tr>
<th>Host Institution</th>
<th>Additional Information</th>
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| Vancouver Coastal Health (VCH) | - If your research project is being conducted at VCH and your paymaster is VCH, please select VCH as your host.  
                    | - If your research project is being conducted at VCH and your paymaster is UBC, select UBC as your host. |
| Universities and Institutes of Technology |                                                                                         |
| British Columbia Institute of Technology (BCIT) | - If your research project is being conducted at BCIT, please select BCIT as your host.               |
| Kwantlen Polytechnic University (KPU) | - If your research project is being conducted at KPU, please select KPU as your host. |

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cc: Pam Sewell  
Executive Assistant  
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More information on host institution selection can be found here:  
http://www.phsa.ca/researcher/resources-support/research-development/funding-sources/msfhr-funding

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**Cathy Parlee**  
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| University of British Columbia (UBC) | If your research project is being conducted at UBC and your paymaster is UBC, please select UBC as your host.  
If your research project is being conducted at UBC and your paymaster is a health authority, please select the health authority as your host. | Yvonne Ng  
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| University of Northern British Columbia (UNBC) | If your research project is being conducted at UNBC, please select UNBC as your host. | Nicole Balliet  
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<th>University of Fraser Valley (UFV)</th>
<th>If your research project is being conducted at UFV, please select UFV as your host.</th>
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<th>University of Victoria (UVic)</th>
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<td>Roisin Mulligan</td>
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